****  
**Timber Talkers**

Club Meeting Theme

# Month, Day YYYY

**President**

Paul Spangler

# VP Education

Tom Cronkrite

# VP Membership

Linda Holden

# VP Public Relations

Danielle Holbrook

# Secretary/Treasurer

Kristin WT

# Sergeant at Arms

Dave Hiller

We meet every Tuesday from 12:00 - 1:00pm via Zoom:

https://us02web.zoom.us/j/7331590363?pwd=KzhOamxlcWtoam82WDBFRldxVHhqZz09

Meeting ID: 733 159 0363

Passcode: A8EKsF

# Club Mission

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater

self-confidence and personal growth.

**12:00 President Calls Meeting to Order** Paul

Welcome Guests

Introduce Toastmaster of the Day

# 12:02 Toastmaster Introduction to the Theme Jane Doe

Introduction to the Theme

Call on Meeting Roles/Assign any outstanding

Ah-Counter Jane Doe

Grammarian Jane Doe

Timer Jane Doe

General Evaluator John Doe

# 12:06 Positivity Master/Message Jane Doe

# 12:07 Toastmaster Introduces Evaluator

Evaluator Introduces Speaker Jane Doe

First Speaker (5-7 minutes) Jane Doe

1 minute to chat comments to speaker

*Second Evaluator Introduces Second Speaker Jane Doe*

*Second Speaker (4-6 minutes) Jane Doe*

*1 minute to chat comments to speaker*

**12:20 Toastmaster Shares about Theme** Jane Doe Introduces Table Topic Master

**12:22\* Table Topics Master** Jane Doe

adjust this time based on if there are 1 or 2 speakers

Recap Speakers and Give Reminder to Vote

Returns control to the Toastmaster of the Day

# 12:35 Toastmaster Introduces the General Evaluator Jane Doe

**12:35 General Evaluator calls for Evaluations** John Doe

First Speaker’s Evaluation (2-3 Minutes) Jane Doe *Second Speaker’s Evaluation (2-3 Minutes) John Doe* Recap Evaluator(s)

Call on Roles; Timer, Ah-Counter, Grammarian

Returns control to Toastmaster of the Day

**12:47 Toastmaster Closing Comments** John Doe

Asks Table Topics Master for Winner

Returns control to the President

**12:52 President** Paul

Club Business

Guest Comments

Next Week’s Schedule

# Adjourns the meeting